



RULES AND REGULATIONS

of the

KELLY TOWNSHIP MUNICIPAL AUTHORITY

SANITARY SEWER

**Kelly Township Municipal Authority
Sanitary Sewer and Water System
Rules and Regulations**

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**RESOLUTION
RULES AND REGULATIONS
of the
KELLY TOWNSHIP MUNICIPAL AUTHORITY
SANITARY SEWER SYSTEM
Adopted __January 14th __, 2026**

SECTION 1 — GENERAL PROVISIONS

1.1 Purpose and Policy

1.1.1 These Rules and Regulations set forth the terms and conditions of service in the Kelly Township Sewer (Sewer System) owned, operated, and maintained by the Kelly Township Municipal Authority (the "Authority"). Sewer connection charges and sewer rentals or charges for sewage services will be adopted and revised, as necessary, and published as a separate schedule of rates. These Rules and Regulations may be amended from time to time at the discretion of the Authority.

1.1.2 The purpose of these Rules and Regulations are:

- A.** To establish the terms and conditions for the use of the Sewer System to provide for the enforcement of these Rules and Regulations, and to provide for the adoption of sewer connection charges and charges for the use of the Sewer Systems.
- B.** To enable the Authority to comply with all applicable state and federal regulations required by the Federal water Pollution Control Act of 1972 as amended by the Clean Water Act of 1977 and the General Pretreatment Regulations (40 CFR Part 403) or any subsequent amendments or revisions thereto.
- C.** To protect the Sewer System from the production of wastes and pollutants which would damage or interfere with the operation of the works, including the collection system, conveyance system, and treatment works, or which would contaminate sludges resulting from the wastewater treatment processes in such a way as to impair the disposal, recycling or reuse of such sludges, or which would cause wastewater to be inadequately treated and subsequently discharged to Middle Creek or its tributaries, or which would in any other way be incompatible with the works; and
- D.** To provide for the regulation of all direct and indirect users of the Sewer System through the issuance of permits to certain Non-domestic Users and through enforcement of general requirements for other Users, to authorize monitoring and enforcement activities and to require user reporting.

1.2 Definitions:

Unless the context specifically and clearly indicates otherwise, the meaning of terms and phrases used in this resolution containing the, Rules and Regulations for the Kelly Township Municipal Authority shall be as follows:

ACT OR THE ACT means the Federal Water Pollution Control Act, also known as the "Clean Water Act," as amended, 33 U.S.C. 1251, et seq. or any subsequent amendments or revisions.

Act 537 the Act of January 24, 1966, P.L. 1535 as amended, 35 P.S. §750.1 et seq., known as the Pennsylvania Sewage Facilities Act.

ACT 203 FEE means the fee assessed by the Authority in conformity with Pennsylvania Act 203, or revisions thereto, which includes a "Customer Facilities Fee", "Connection Fee" and "Tapping Fee" component.

APPROVAL AUTHORITY means the Director in an NPDES state with an approved state pretreatment program, and the Administrator of the EPA in a non-NPDES state or NPDES state without an approved state pretreatment program.

AUTHORITY means the Kelly Township Municipal Authority which has been created by the Supervisors of Kelly Township, Union County, Pennsylvania.

AUTHORIZED REPRESENTATIVE OF INDUSTRIAL USER means a principal executive officer of at least the level of vice president if the industrial user is a corporation; or a general partner or proprietor if the industrial user is a partnership or proprietorship, respectively; or a duly authorized representative of the individual designated above if such representative is responsible for the overall operation of the facilities from which the industrial discharge originates.

APPLICANT shall mean the owner of the property to be connected to the sewer system or his duly authorized representative.

BOARD means appointed members of the Kelly Township Municipal Authority, as now or hereafter constituted, and duly authorized agents or representatives.

BOD (denotes "biochemical oxygen demand") and means the quantity of oxygen, expressed in ppm, utilized in the biochemical oxidation of organic matter under the standard laboratory procedure for five (5) days at twenty degrees Centigrade. The standard laboratory procedure shall be that found in the latest edition of Standard Methods for the Examination of Water and Wastewater, as published by the American Public Health Association.

Building drain shall mean that part of the lowest horizontal piping of a drain system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning 5 feet outside the inner face of the building wall.

BUILDING SEWER shall mean the extension from the building to the public sewer.

CATEGORICAL STANDARDS means the National categorical pretreatment standards or pretreatment standard.

Cartway the area of a street or alley within which vehicles are permitted, including traveled lanes and on-street parking spaces, but excluding shoulders, sidewalks or drainage.

COMMERCIAL ESTABLISHMENT means a separate building, group of buildings or room or group of rooms on a parcel of land held in separate ownership wherein business activity, trade or commercial enterprise is carried on by any person. It shall include an office, room, or suite of rooms in a building accommodating several separate offices. Should such offices be set apart from each other and provided with separate toilet facilities for employees, then each office shall constitute a separate establishment. The determination of the Authority as to what constitutes a "separate commercial establishment" shall be final.

CONNECTION FEE is charged to reimburse the system Manager for actual costs incurred to install a line from the main to the right-of-way including connection to the main. When approved by the Authority, the owner may install the connection in lieu of the Manager, however the Manager will charge for inspection. The Manager will estimate the cost of installation and require an escrow deposit by the applicant for the total amount to cover costs of installation by the Manager, or cost of construction if construction is by contractor engaged by Authority or Manager or ten percent (10 %) of estimated construction costs if constructed by applicant's contractor or own forces subject to approval by the Authority or Manager. The applicant will be refunded any unexpended monies after acceptance of connection or, the applicant will be required to pay additional escrow deposit to cover any actual costs incurred over and above initial deposit.

CONTROL AUTHORITY means the approval authority, defined hereinabove.

COOLING WATER means the water discharges from any use, such as air conditioning, cooling, or refrigeration, or to which the only pollutant added is heat.

CUSTOMER FACILITIES FEE the applicant is required to install and incur the costs of lateral line or water service line from the right-of-way to the building. Only persons, firms or corporations who have demonstrated by past performance to the satisfaction of the Authority that they are qualified and capable of performing plumbing work in accordance with good plumbing practice may install building sewers or water service lines which connect to the sewer or water mains. All such persons must register with the Authority giving name, key personnel, address and phone number, and a list of approved firms shall be maintained by the Authority. The Manager will only install such line in cases where the owner refuses to do so after being notified.

Department the Department of Environmental Protection of the Commonwealth of Pennsylvania (DEP).

DEVELOPER means any landowner, agent of such landowner or tenant with permission of such landowner, who makes or causes to be made a subdivision of land or a land development.

DIRECT DISCHARGE means the discharge of treated or untreated wastewater directly to the waters of the state of Pennsylvania.

EASEMENT shall mean an acquired legal right for the specific use of land owned by others.

ENVIRONMENTAL PROTECTION AGENCY or EPA means the United States

Environmental Protection Agency, or, where appropriate, the term may also be used as a designation for the Administrator or other duly authorized official of said agency.

EQUIVALENT DWELLING UNIT (EDU) shall mean any dwelling containing plumbing for kitchen or for toilet facilities, whether a house, condominium, apartment unit, mobile home, factory or commercial establishment or 350 gallons per day of sewage.

ENGINEER means the individual or engineering firm duly appointed by the Authority.

GARBAGE shall mean solid wastes from the preparation, cooking and dispensing of food and from the handling, storage, and sale of produce.

GPD is an abbreviation for gallons per day.

GRAB SAMPLE means a sample which is taken from a waste stream on a one-time basis with no regard to the flow in the waste stream and without consideration of time.

GREASE INTERCEPTOR means a plumbing device designed to intercept grease and solids from an establishment before they enter the wastewater disposal system of the public sewer.

HOLDING TANK WASTE means any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

IMPROVED PROPERTY shall mean any property upon which there is erected a structure intended for continuous or periodic habitation, occupancy or use by human beings or animals and from which structure sanitary sewage and/or industrial waste or other waters shall be or may be discharged.

INDIRECT DISCHARGE means the discharge or the introduction of non-domestic pollutants from any source regulated under Section 307(b) or (c) of the Act (33 U.S.C. 1317) into the POTW, including holding tank waste discharged into the system.

INDUSTRIAL ESTABLISHMENT means a separate building, group of buildings or room or group of rooms on a parcel of land held in separate ownership; wherein manufacturing or industrial activity is carried on by any person. The determination of the Authority as to what constitutes a "separate industrial establishment" shall be final.

INDUSTRIAL USER means a source of indirect discharge which does not constitute a discharge of pollutants under regulations issued pursuant to Section 402 of the Act. (33 U.S.C. 1342).

INDUSTRIAL WASTES shall mean any solid, liquid, or gaseous substance or form of energy rejected or escaping during any industrial, manufacturing, trade, or business process or during the development, recovery, or processing of natural resources, as distinct from sanitary sewage.

Infiltration unpolluted water that enters a building sewer or sewer system through defects in the building sewer or sewer system.

Inflow unpolluted water that enters a building sewer or sewer system directly through unauthorized connections such as roof drains, cellar/basement drains, foundation drains, sump pumps, non-watertight manhole lids, and inadvertent cross-connections with storm drains.

INTERCEPTOR (Grease Trap) a plumbing device or appliance specified by the American Society of Mechanical Engineers (“ASME”) under ASME A112.14.3 designed to reduce, if not eliminate, the amount of FOGS that are or would enter the public sewer. The device consists of containment boxes within the drainpipe that flow between the sinks in a kitchen or other food preparation area and the Municipal sewer. The boxes can be constructed of stainless steel, plastics, concrete and cast iron, among other materials, and shall only contain kitchen or food preparation wastewater.

INTERFERENCE means the inhibition or disruption of the POTW treatment processes or operations which contributes to a violation of any requirement of the Authority' PDES permit. The term includes prevention of sewage sludge use or disposal by the POTW in accordance with Section 405 of the Act (33 U.S.C. 1245) or any criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act (SWDA), the Clean Water Act, the Toxic Substances Control Act or more stringent state criteria (including those contained in any state sludge management plan prepared pursuant to Title IV of SWDA) applicable to the method of disposal or use employed by the POTW.

Lateral that part of the sewer system extending from a sewer main to the edge of pave.

MANAGER means the person/agency responsible for the management of the Sewer and/or Water system appointed by the Authority.

MULTIPLE UNIT means a building used for and containing separate dwelling units, specifically including apartment houses, and/or for commercial or industrial establishments.

NATIONAL CATEGORICAL PRETREATMENT STANDARD or PRETREATMENT STANDARD means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with Section 307(b) and (c) of the Act (33 U.S.C. 1347) which applies to a specific category of industrial users.

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM or NPDES PERMIT means a permit issued pursuant to Section 402 of the Act (33 U.S.C. 1342).

NATIONAL PROHIBITIVE DISCHARGE STANDARD or PROHIBITIVE DISCHARGE STANDARD means any regulation developed under the authority of Section 307(b) if the Act 40 CFR 403.5.

NEW SOURCE means any source, the construction of which is commenced after the publication of proposed regulations prescribing a Section 307(c) (33 U.S.C. 1317) categorical pretreatment standard which will be applicable to such source if such standard is thereafter

promulgated within one hundred twenty (120) days of proposal in the Federal Register. Where the standard is promulgated later than one hundred twenty (120) days after proposal, a "new source" means any source, the construction of which is commenced after the date of promulgation of the standard.

OWNER means any person vested with ownership, legal or equitable, sold, or partial of any improved property.

PERSON means any individual, firm, corporation, company, association, society, group, or other legal entity.

pH means the logarithm of the reciprocal of the concentration of hydrogen ions, indicating the degree of acidity or alkalinity of a substance.

POLLUTANT means any dredged spoil, solid waste, incinerator residue, sewage, garbage, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discarded equipment, rock, sand, cellar dirt and industrial, municipal, and agricultural waste discharged into water.

POLLUTION means the man-made or man-induced alteration of the chemical, physical, biological, and radiological integrity of water.

PPM means parts per million, by weight.

PREMISES ACCESSIBLE TO PUBLIC SANITARY SEWAGE SYSTEM means any property whose principal building is within one hundred fifty (150) feet of any sanitary sewer constituting part of the sewer system.

PRETREATMENT or TREATMENT means the reduction of the number of pollutants, the elimination of pollutants or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. The reduction or alteration can be obtained by physical, chemical, or biological processes or process changes by other means, except as prohibited by 40 CFR 403.6(d).

PRETREATMENT REQUIREMENTS means any substantive or procedural requirement related to pretreatment, other than a national pretreatment standard imposed on an industrial user.

PROPERLY SHRED GARBAGE means the waste from preparation, cooking and dispensing of food and from the handling, storage and sale of produce that have been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one half (1/2) inch in any dimension.

PUBLIC SEWER shall mean a common sewer controlled by the Authority.

PUBLICLY OWNED TREATMENT WORKS (POTW) means a treatment works as defined

by Section 212 of the Act (33 U.S.C. 1292), which is owned in this instance by the Authority. This definition includes any sewers that convey wastewater to the POTW treatment plant, but does not include pipes, sewers or other conveyances not connected to a facility providing treatment. For the purposes of this Part 4, "POTW" shall also include any sewers that convey wastewater to the POTW from persons outside the Borough or Township who are, by contract or agreement with the Authority, users of the Authority's POTW.

Rehabilitation the work done to modify, alter, repair, enlarge or replace an existing building lateral, sewer main, manholes, or onlot sewage disposal system.

RESIDENTIAL DWELLING UNIT means a separate dwelling, apartment, room, or group of rooms used for separate dwelling purposes and equipped for the preparation of food. In all cases, the determination of the Authority as to what constitutes a "separate dwelling unit" shall be final.

SANITARY SEWAGE means normal water-carried household and toilet waste from any improved property.

SEWAGE means a combination of water-carried waste from residences, business buildings, institutions, and industrial and commercial establishments, together with such ground, surface or storm water as may be present.

SEWER means any pipe or conduit constituting a part of the sewer system used or usable for sewage collection purposes.

SEWER RENTAL means that quarterly charge for direct or indirect use of the sewer system of the Authority.

SEWER SYSTEM means all facilities, as of any time for collecting, pumping, treating and/or disposing of sanitary sewage and/or industrial wastes, situated in the Township, to be constructed, acquired, owned, maintained, and operated by the Authority for rendering sewerage service in the Township, and any additions, extensions, or improvements thereto. It shall also include sewers within the Authority's jurisdiction which serve one (1) or more persons and discharge them into the "sewer system" even though those sewers may not have been constructed by the Authority and are not owned and maintained by the Authority.

SEWER CUSTOMERS as used hereinafter, means the person, whether the owner or tenant, contracting for service to a property hereinafter classified. (Note: If a bill is sent to a tenant, it is for the convenience of the owner who shall remain primarily responsible for the bill).

- A. A building under one roof and occupied by one family or commercial establishment. A combination of buildings in one common enclosure, occupied by one family or commercial establishment.
- B. One side of a double house occupied by one family or commercial establishment even though plumbing fixtures are used in common.

- C. Each apartment unit or dwelling unit in a building having more than one dwelling unit, including condominium unit.
- D. Each dwelling unit, apartment, office, commercial establishment in a building containing more than one such unit.
- E. Each mobile home or trailer occupied by one family or commercial establishment.

SHALL is mandatory; **MAY** is permissive.

SIGNIFICANT INDUSTRIAL USER means any industrial user of the Authority's wastewater disposal system who has a discharge flow of twenty-five thousand (25,000) gallons or more per average workday, or has a flow greater than five percent (5%) of the flow in the Authority's wastewater treatment system, or has in his wastes toxic pollutants as defined pursuant to Section 307 of the Act or state statutes and rules, or is found by the Authority, state control agency or the United States Environmental Protection Agency (EPA) to have significant impact, either singly or in combination with other contributing industries, on the wastewater treatment system, the quality of sludge, the system's effluent quality or air emissions generated by the system.

STANDARD INDUSTRIAL CLASSIFICATION (SIC) means a classification pursuant to the Standard Industrial Classification manual issued by the Executive Office of the President, Office of Management and Budget, 1972.

STATE means the Commonwealth of Pennsylvania.

STORM SEWER means a sewer which is intended to carry stormwater runoff, surface waters, groundwater drainage, etc. but which is not intended to carry any sanitary sewage or polluted industrial waste.

STORMWATER means any flow occurring during or following any form of natural precipitation and resulting there from.

STORM WATER RUNOFF means that portion of the rainfall which reaches a channel, trench, sewer, or sink.

SUSPENDED SOLIDS means suspended solids, as determined by the procedure set forth in the latest edition of Standard Methods for the Examination of Water and Wastewater, as published by the American Public Health Association.

TAPPING FEE is charged since existing customers cannot (according to Law) pay for new oncoming customers to use the sewerage system. The per-unit equity in the existing system is what it costs to provide service to new customers. Tapping fee computations are shown in Appendix.

TOWNSHIP means the Township of Kelly, Union County, Pennsylvania, or the duly constituted and elected authorities thereof.

TOXIC POLLUTANT means any pollutant or combination of pollutants listed as toxic in regulations promulgated by the Administrator of the Environmental Protection Agency under the provisions of CWA 307(a) or other Acts.

USER means any person, as defined above, owning, occupying, or using any property served with water from the water system of the Authority or connected to the Authority sewer system.

WASTEWATER means the liquid and water-carried industrial or domestic wastes from dwellings, commercial buildings, industrial facilities, and institutions, together with any groundwater, surface water and stormwater that may be present, whether treated or untreated, which are contributed into or permitted to enter the POTW.

WASTEWATER CONTRIBUTION PERMIT means a permit issued by the Authority to all significant industrial users who are connected or propose to connect to the POTW.

1.3 Abbreviations

The following abbreviations shall have the following designated meanings:

BOD = Biochemical Oxygen Demand

CFR = Code of Federal Regulations

COD = Chemical Oxygen Demand

EPA = Environmental Protection Agency

l = Liter

mg = Milligrams

mg/l = Milligrams per liter

NPDES = National pollutant discharge elimination system

POTW = Publicly owned treatment works

SIC = Standard industrial classification

SWDA = Solid Waste Disposal Act, 42 U.S.C. 6901 et seq.

U.S.C. = United States Code

TSS = Total suspended solids

1.4 Use of public sewers required.

1. The owner of any improved property which is located in the Authority and which is adjoining or adjacent and whose principal building is within 150 feet of the sewer system of the Authority, or whose principal building is within 150 feet from a sewer, shall connect such improved property with the sewer system, in such manner as the Authority and the Authority may require, within 90 days (or such other longer period of time prescribed by the Authority) after notice to such owner from the Authority to make such connection, for the purpose of discharging all sanitary sewage and industrial wastes from such improved property; subject, however, to such limitations and restrictions as shall be established herein or otherwise shall be established by the Authority, from time to time.

2. All sanitary sewage and industrial waste from any improved property, after connection of such improved property with the sewer system shall be required under Part 2A to be discharged into the sewer system; subject, however, to such limitations and restrictions as shall be established herein or otherwise shall be established by the Authority, from time to time. The Authority reserves the right to require metering and sampling of such discharges.

3. No person shall place, shall deposit, or shall permit to be placed or to be deposited upon public or private property within the Authority any sanitary sewage or industrial wastes in violation of Part 2A. No person shall discharge or shall permit to be discharged to any natural outlet within the Authority any sanitary sewage or industrial wastes in violation of Part 2A, except where suitable treatment has been provided that is satisfactory to the Authority.

4. No privy vault, cesspool, sinkhole, septic tank or similar receptacle shall be used or shall be maintained at any time upon any improved property that has been connected to the sewer system or that shall be required under Part 2A to be connected to the sewer system. Every such privy vault, cesspool, sinkhole, septic tank or similar receptacle in existence shall be abandoned and, at the discretion of the Authority, shall be cleansed and shall be filled, according to the Authority permit, at the expense of the owner of such improved property, unless otherwise provided for by the Authority or the Authority, under the direction and supervision of the Authority; and any such privy vault, cesspool, sinkhole, septic tank or similar receptacle not so abandoned and, if required by the Authority or the Authority, not cleansed and filled shall constitute a nuisance, and such nuisance abated, as provided by law, at the expense of the owner of such improved property.

No privy vault, cesspool, sinkhole, septic tank or similar receptacle at any time shall be connected to the sewer system.6. The notice by the Authority to make a connection to the sewer system, referred to in Part 2A, shall include a reference to this Part, including any amendments or supplements at the time in effect, in a written or printed document requiring the connection in accordance with the provisions of this Part and specifying that such connection shall be made within 90 days (or such other longer period of time prescribed by the Authority) from the date such notice is given or served. Such notice may be given or served at any time after the sewer system is in place that can receive and can convey sanitary sewage and industrial waste for treatment and disposal from the particular improved property. Such notice shall be given or

served to the owner in accordance with law.

Rules and regulations for low pressure grinder pump systems

1. In the situation where there is an elevation issue and a grinder pump will be required, all costs associated with the permitting, purchase, installation, future repairs, and replacement shall be the sole responsibility of the property owner. The property owner shall enter into a maintenance agreement for said equipment. The agreement shall be provided by the Authority.

A. All pressurized systems, and the associated installation, operation, service and replacement thereof, shall comply with all applicable rules and regulations of the Township and/or the Authorities as are established from time to time by the Township and/or the Authority.

B. The Authority shall maintain control over the type of grinder pumps and associated force main components used so that full-service capability is available locally and on short notice.

C. Each property owner whose improved property is served by a pressurized system shall use the grinder pump in a manner fully consistent with the manufacturer's instructions and shall avoid introducing into the pressurized system bulky paper or plastic materials, including, but not limited to, items designated as biodegradable in septic tanks, that may damage the impellers or the grinder pump.

D. Within 24 hours of discovery of a malfunction and/or in operation of a grinder pump or the associated pressurized system, each property owner whose improved property is served by the grinder pump shall close the pressurized system and cease operations until such time as the grinder pump and associated pressurized system has been fully restored to operational status. Each property owner shall have an alarm panel outside the improved property that notifies the property owner of any in operation or malfunction of the pressurized system, this panel must be accessible to the Authority for power disconnect and troubleshooting.

E. Installation of any temporary replacement grinder pump shall be the property owner's sole responsibility and shall be at its sole cost and expense.

F. Neither the Township nor the Authorities shall have any responsibility for the purchase, operation, repair, maintenance or replacement of the grinder pump or any portion of the pressurized system.

G. Each property owner who desires to install a pressurized system to service its improved property shall execute a pressurized sewer system operations and maintenance agreement with the Township, in recordable form, setting forth the rights, duties and obligations of the property owner with respect to the pressurized system.

H. the Authority, as applicable, shall have the right, but not the obligation, to enter onto any property to inspect, maintain, service, repair or replace any pressurized system. At the time of entering upon any such property, the Authority shall make every attempt to notify the property owner beforehand.

I. The cost of such maintenance, service, repair or replacement shall be invoiced to the property owner and shall be paid back to the Authority within 30 days of invoicing. The Authority may seek legal action if any costs borne as a result of a grinder pump issue is not reimbursed within the set timeframe.

1.5 Application Process for Sewer Service Connection and Sewer Service

1.5.1 The Authority shall only recognize requests for sewer service or connection to the Sewer System from the Owner or authorized representative of the Owner of the property to be served. The owner(s) or his agent shall make application on a special form furnished by the Authority. Applications will be granted for service by the Authority only after the Authority determines that all Authority Regulations have been met.

1.5.2 In accordance with the Municipality Authorities Act 203, as amended, the Authority shall require payment by the Owner for a tapping fee in accordance with the current schedule of rates contained in the Appendix 4. Tapping fees shall be paid at the time of application for connection. Owner shall pay actual cost of connection to Authority or owners contractor, as the case may be, and shall pay Authority's inspection fee.

All applicable fees should be paid before any work begins.

1.5.3 For other than a residential unit, an EDU shall be based on design criteria of 350 gallons per day of sewage. Any nonresidential use shall have an engineer's certification as to estimate flow on which to base the tapping fee. The Authority shall have the power to bill the owner or sewer/water customer for an additional tapping fee based on flow for the first year of operation if the certification of estimated flow is lower than actual flow.

1.5.4 The application shall be made at least one month before service is required for domestic service, or any non-domestic services not having a potential non-domestic process discharge subject to the provisions of Section 4 or requiring fire protection service. If the Authority determines that the applicant's discharge is subject to the provisions of Section 4, the applicant must then file a Non-domestic Waste Discharge Questionnaire and an application for Non-domestic Waste Discharge Permit as provided in Section 4. The Authority shall require an application for such Non-domestic Waste Discharge Permit or fire protection service to submit the application up to 60 days prior to the requested date of connection to the sewer system. Each application for non-domestic water discharge permit must afford evidence as to the source of water supply.

1.5.5 Upon the Authority's receipt of payment for the tapping fee and satisfactory completion of all applications and/or questionnaires by the Owner, the Authority will authorize connection to the Sewer System. Upon receipt of authorization to connect from the Authority, the Owner is required to make the connection within 90 days.

1.5.6 The Owner shall, at his own expense, install sanitary facilities (i.e., Building Sewer Services) from any improved structure or existing on-lot sewage disposal system to the Authority owned sewer main or to a point of connection provided by the Authority. Refer to Sections 2 and 3 for details regarding Building Sewers or lateral lines.

1.5.7 In the event that the tapping fee is not paid but connection is made to the sewer system without Authority approval, the Owner will be notified in writing that payment is due within 30 days of the date of the notice. The associated tapping fees for this situation are presented in Appendix 4.

1.5.8 All connections to the sewer system and the installation of all sewers services from the main to the point of connection with plumbing or other facilities shall conform with Section 2 and Section 3 of these Rules and Regulations. All such work shall be inspected by a representative of the Authority prior to backfilling operations and should work be found to be deficient in any respect, it shall be removed and replaced in a proper manner. No storm water drains, sump pumps, residential floor drains, downspouts, or any other source of clean water not containing domestic wastewater or any prohibited wastewater constituents, or any discharge of wastewater not defined in the application for service shall be permitted to be connected to the building sewer or in any other manner allowed to be discharged to the sewer system. It shall be unlawful for any property owner who is required to connect to the sewer system to construct or maintain any privy, privy vault, cesspool, or septic tank intended or used for the disposal of sewage within the System service area.

1.5.9 No Owner or User of any property serviced by the sewer system shall extend the Building Sewer or in any way permit or cause additional properties, dwelling units, processes, wastewater sources or storm or non-wastewater discharge sources to be connected to the sewer system except as represented on the application for sewer service described in this Section 1.4.

1.5.10 Failure to Connect if, after the expiration of ninety (90) days from the date of such written notice to connect, any owner of improved property abutting on or adjoining any street, alley, lane or other public highway in which there is a sewer line shall have failed to connect therewith as required, the Authority may give such owner forty-five (45) day written notice of this Article, either by personal service or by registered United States Mail, sent to the last known address of such owner, and upon failure of such owner to make the required connection within the said forty-five (45) day period, the Authority may make such connection and collect the cost thereof from such owner by a municipal lien or an action in assumpsit.

1.6 Vacating the Premises and Change of Ownership

1.6.1 A new application for sewer service must be made upon any change in ownership of a property. The Authority shall be at liberty to discontinue the sewer service until a new application has been made and approved. If the new owner fails to file an application and there are outstanding charges, the new owner will be held liable for those charges. An application fee shall be paid at the time the application is submitted in such amount as set by resolution of the Authority.

1.6.2 Where the Authority is billing sewer service charges predicated solely on the consumption of water, the Owner must give notice at the office of the Authority when vacating the premises. The sewer service charge will continue in effect until such notice has been given to the Authority. Where the Owner is billed for sewer service based on actual water discharged to the sewer system, the sewer service charge will continue in effect until notice of vacating the property has been given to the Authority and the Authority has verified the cessation of discharge.

1.6.3 Multiple unit properties containing only one meter shall be billed on the basis that all units are continuously occupied. Multiple unit properties containing separate meters and having the ability to shut water off to individual units may request service shut off and turn on capability following the same procedure as other separately metered dwellings.

Customers connected to the Authority's sewage system only, whether metered or not, will be billed continuously every quarter due to the inability to be physically shut off from the system.

1.6.4 No property with an inhabitable structure which is adjoining or adjacent to the sewer system, and whose principal building is within 150 feet of a sewer, will be exempt from sewage service unless a property is rendered uninhabitable by fire, other hazard, or other circumstances.

1.6.5 If a property is rendered uninhabitable by fire, other hazard, or other circumstances, the property owner may submit a written request for termination of sewage service if the property owner does not intend to inhabit the structure in the future, but the quarterly bill covering the date of said incident must be paid in full without pro-rata before a request will be approved by the Township by reason of the property's uninhabitability.

1.6.6 Upon approval of the termination of service due to fire or other hazard, the property owner must disconnect the building sewer at the right-of-way and cap the portion of the building sewer connected to the sewer system in a manner approved by the Township within 30 days of the approval of the termination of service. The applicant shall notify the Township 3 days in advance of when the building sewer and related facilities are ready for termination of service but prior to the actual termination of service. The termination of service shall be inspected

and approved by the Township or authorized agency.

- 1.6.7 If a property is rendered un-inhabitable by fire, hazard or other circumstance, and the disconnected service has been inspected and approved, such service must be re-connected within a 2-year period from the termination date. A service that has not been re-connected within that 2-year time frame shall be subject to pay the appropriate tap fee. A permit from the Township shall be required for this re-connected service.

1.7 EXTENSIONS BY DEVELOPER

1.7.1 In cases where an extension of the sewer system is required to serve one or more dwelling units or other building(s) to be constructed by an individual or developer, application for such extension must be made on a special form provided by the Authority.

1.7.2 The completed application, together with plot plan showing proposed construction and appropriate filing fee made payable to the authority, must then be submitted to the Authority.

1.7.3 The Authority's Representative shall meet with the developer at the site to discuss Authority requirements and suggested layout of proposed facilities.

1.7.4 Upon approval by the Authority, the developer must enter into an extension agreement with the Authority providing for:

- A.** Review of plans and specifications by Authority Representatives.
- B.** Approval by State and local agencies.
- C.** Installation in compliance with Authority's specifications and inspection during construction by Authority.
- D.** Escrow deposit by developer to cover costs of (A), (B) and (C) above, plus legal fees and cost of construction if construction is by contractor engaged by Authority or, ten percent (10 %) of estimated construction costs if constructed by developer's contractor or own forces subject to approval by the Authority.
- E.** Refund to developer of any unexpended monies after acceptance of extensions or, additional escrow deposit to cover any actual costs incurred over and above initial deposit.
- F.** Transfer of title of public sewer line extensions to Authority for operation and maintenance.
- G.** Other provisions may be appropriate to protect the Authority's interest.

1.7.5 GENERAL CONSTRUCTION REQUIREMENTS FOR EXTENSIONS

1. Utilities. Irrespective of Depth, the horizontal distance between the sewer line and any other utility, other than the water utility, line shall be no less than seven feet (7'). It shall be ten feet (10') for a water utility.

2. Where utility lines other than water utility cross the sewer line, the intersection shall be at a right angle and the vertical distance between the utility line and the sewer line shall be no less than two feet (2'). Water Utility shall be above the sewer main, and the invert of the water main shall be a minimum of one and a half feet (1.5) above the crown of the sewer main.

3. Laterals And Maintenance of Records. With respect to the Lateral for each lot to be served by the system, the following requirements must be met.

3.2.1 Laterals from the main to the lot must be installed to the lot line or beyond.

3.2.2 Forms 115 of these rules and regulations must be completed in order to provide a record of distances from the manhole to the lateral connection at the main.

3.2.3 Forms 116 and 117 must be complete in order to provide a record of the distance from the main to the end of the lateral as well as the distance from the two front property corners to the end of the lateral.

3.2.3.1 on forms 116 and 117, depths at the lateral connection to the sewer main and at the end must be shown.

3.2.4 Forms 115, 116 and 117 shall be maintained on site at all times through construction. These forms shall be made available to the Authority whenever requested. Carbon copies shall be kept by the owner as his proof of completion.

3.2.5 A treated 2x4 extending from the end of the lateral to four feet (4') above finish grade shall be placed for the purpose of future locating.

4. Backfill. No backfilling shall take place prior to the completion of forms 115, 116, and 117 plus the inspection and approval by the Authority.

5. Distance Between Manholes. Manholes shall be located at points where the sewer line changes direction, elevation, pipe diameter change or where two lines intersect, but in no instance should any single manhole run exceed four hundred feet (400').

6. Communications. The owner shall designate a representative who has the authority to commit the owner with respect to matters related to the sewage collection system.

6.1 Said representative shall be available, on site, to Authority employees at all times (except for reasonable absences in the course of business) during the construction and installation of the sewage collection system.

6.2 In the event of this representative's failure to be reasonably available to employees, the Authority may refuse to inspect the site unless the owner designates a specific to convenient to Authority employees and posts a bond of \$500 which shall be forfeited if the owners representative fails to be present at the designated time.

6.3 communications from the Authority to the owner's representative shall be deemed as communication with the owner as well.

7. Owner's Responsibility. The owner shall furnish all materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, power, fuel, light, heat and other incidentals necessary for completion of the work except as otherwise arranged in writing with the Authority.

8. Contract Provisions. All contracts entered into by the property owner for work related to the construction and installation of the collection system or any of its appurtenances shall include a reference to these rules and regulations and shall require that all general contractors and subcontractors be bound by them.

8.1 The inclusion of such provision will not absolve the owner from responsibility for compliance with the Authority's rules and regulations.

9. Compliance with other laws. The owner shall be responsible for compliance with all laws, ordinances, rules and regulations applicable to the proposed sewage collection extension, including, but not limited to, those promulgated by the Department of Environmental Protection, Environmental Protection Agency, or any other entity having legal jurisdiction.

10. Commencement of construction. No work on Sewer lines, Laterals, pump stations, force mains or any other appurtenances shall be commenced until the Authority has issued a permit to the owner and the water quality management permit from the Department of Environmental protection has been received and a copy relinquished to the Authority.

11. Inspection Time. The Authority will conduct inspections between the hours of 7:00 A.M. and 3:30 P.M. Monday through Friday excluding Authority holidays.

3.10.1 Any inspection needed at any other time must be done through prior arrangement with the Authority Director and will be subject to off-hour inspection rates in effect at that time.

12. Hook-up to Authority System. The owner shall not hook into the Authority's system until all sewer lines and pump stations are in place, tested and passed with written approval from the Authority to hook up.

1.7.6 MATERIALS

1. Quality. All Materials used must be of a quality which conforms to the Authority's specifications as well as these rules and regulations. No used material may be used during installation.

2. Gravity Sewer Pipe. All gravity sewers shall be PVC sewer pipe, minimum specifications = ASTM D3033- ASTM D3034, SDR 35 with flexible elastomeric seals = ASTM D3213: seal material = ASTM F477.

2.1 Ductile Iron pipe shall be used when the Authority deems necessary. Minimum specifications: Class 50 pipe.

3. Force Main Sewer Pipe. All force mains shall be PVC pressure pipe to be rated appropriately.

4. Manholes. Manholes shall be precast with precast bottoms and shall have premolded rubber rings.

4.1 No hammer taps are permitted.

4.2 Watertight manhole frames and covers shall be used where flooding is possible or as the Authority deems necessary.

4.3 Manholes shall be sealed with watertight grout (example: water plug) on the outside of the manhole around the sewer pipe and at ALL seams between the manhole ring sections.

4.4 The top of the manhole shall be to finished grade and easily accessible by vehicle.

5. Lateral Connections. Lateral connections to the main shall be made with all ring-type connections.

5.1 No saddles are permitted.

6. Construction. All material and equipment shall be applied, installed, connected, erected,

used, cleaned and conditioned in accordance with the instructions of the applicable manufacturer, fabricator, supplier or distributor, except as may otherwise be arranged in writing with the Authority.

7. Bedding and Cover Material. All gravity and force main sewer lines, lateral and building sewers shall be bedded with clean stone to a minimum of 12 inches below the pipe and 6 inches above the pipe (class A trench). The rest of the trench shall be backfilled in accordance with form 118.

8. Air Relief Valves. All high points in the force main shall have air relief valves.

1.7.8 FEES

1. Installation and Construction Costs. The owner shall pay all fees and costs of any kind whatsoever related to the installation and construction of the sewage collection system. The Authority shall be responsible for no such fees or costs.

2. Permit Fee. The owner shall pay the Authority a fee to review the plans at the time of application for a permit.

3. Inspection Fee. Inspection of the sewer main shall be provided by the designer and a letter stating that the sewer main was installed in accordance with the specifications and plans shall be submitted by the designer. Where the Designer is the developer or the owner, an independent inspector shall be provided by the developer/owner subject to the approval of the Authority. Final inspection including pressure test shall be witnessed by the Authority's representative. All fees including the Authority's cost for inspection shall be paid by the owner.

1.7.9 EXCAVATION

1. Excavation Materials. All excavated materials shall be kept back from the trench a minimum of (3') three feet.

2. Trench Width. The trench width shall be a maximum of the pipe Diameter plus (2') two feet.

6.2.1 The trench shall be excavated so the sewer pipe can be laid in the middle of the trench.

1.7.10 PUMP STATIONS

1. Information. The owner shall provide the Authority with all information requested with respect to the pump stations, force mains and all appurtenances associated with the design, construction, equipment and operation.

2. Remote Monitor. All pump stations shall be equipped with a remote monitor with built in alarming capabilities, and the specifications of required alarming system will be provided by the Authority.

3. Control Housing. All Controls shall be housed by a building with proper lighting, Insulation and heat

4. Backup Generator. All pump stations shall be equipped with an emergency backup generator; The generator shall be sized to properly run the entire facility and be equipped with an automatic transfer switch. Fuel sources for the operation of the backup generator shall be Natural gas, propane or diesel fuel.

1.8 Sewer Service Lines

1.8.1 The Authority shall be responsible for all maintenance and repairs of the Authority's sewer main to the edge of the cartway pavement. The Owner is responsible for operation, maintenance and repair/replacement of the building sewer from edge of the cartway pavement, to and including inside the structure otherwise known as the building sewer.

1.8.2 The Authority will not approve Building sewers service which passes over or through premises which may be the property of persons other than the Owner of the premises to be serviced.

1.8.4 Each Owner shall give the Authority at least 24 hours' notice of the time when such connection will be made, so that the Authority may supervise and inspect the installation of the building sewers and associated appurtenances, the connection, and any required testing.

1.8.5 Testing requirements and construction specifications for sewer services and/or building sewers are provided in these Rules and Regulations.

1.9 Grease Interceptors

1.9.1 Interceptors for greases, oils, and sediments shall be provided on all services draining from restaurants, hotels, public eating places, service stations, automobile repair shops, and auto service centers. Additionally, interceptor, screens and/or equalization tanks may be required on any Building Drain and/or Service Lateral where so determined by the Authority for the proper handling of liquid wastes containing greases in excessive amounts or any flammable wastes, sediments, viscous substances or other harmful ingredients. It is the Owner's responsibility, not the Authority's for the design, selection, procurement, installation and/or testing of all interceptors, screens and equalization tanks.

1.9.2 All interceptors shall be of a type and capacity approved by the Authority and shall be located under cover and so as to be readily and easily accessible for cleaning and inspections. Interceptors shall not be located so as to receive rainwater or runoff.

1.9.3 Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which, when bolted in place, shall be gastight and watertight.

1.9.4 Where installed, all grease, oil and sand interceptors shall be maintained by the Owner, at his expense, in continuously efficient operation at all times.

1. An outside grease interceptor shall be installed for all new construction. Existing improved properties may elect to install either an outside grease interceptor or an “under the sink grease interceptor.” Installation of any grease interceptor is subject to the approval of the Authority.

2. Sizing Requirements.

A. Outside grease interceptors shall be sized according to the following formulas:

(1) Restaurants.

$$(D) \times (GL) \times (SC) \times (HR/2) \times (LF) = \text{Size Interceptor, gallons}$$

Where: D = Number of seats in dining area
GL = Gallons of wastewater per meal, normally 0.5 gal
SC = Storage capacity factor: 2.5
HR = Number of hours open
LF = Loading factors:
1.25 if any portion of property is adjacent to a State road
1.0 if the property is only adjacent to Authority streets

(2) Hospitals, Nursing Homes, Schools, Other Type Commercial Kitchens with Varied Seating Capacity.

$$(M) \times (GL) \times (SC) \times (2.5) \times (LF) = \text{Size Interceptor, gallons}$$

Where: M = Meals per day
GL = Gallons of wastewater per meal, normally 0.5 gal
SC = Storage capacity factor: 2.5
LF = Loading factors:
1.25 with both garbage disposal and dishwashing
1.00 with only dishwashing
0.75 with only garbage disposal
0.50 without dishwashing or garbage disposal

B. For an outside grease storage facility, a minimum capacity of 30-day storage is required for temporary on-site storage of grease.

C. Under the sink grease interceptors shall be sized according to the manufacturer’s recommendations.

3. Installation Requirements.

A. All grease bearing waste streams should be routed through an appropriate grease interceptor, including: three-compartment sinks, pot/pan sinks, soup kettles, hand-washing sinks, dishwashers, mop sinks and floor drains.

B. None of the following agents shall be placed directly into a grease interceptor, or into any drain that leads to the interceptor:

(1) Emulsifiers, de-emulsifiers, surface active agents, enzymes, degreasers, or any type of product that will liquefy grease interceptor wastes.

(2) Grease interceptor treatment products, including bacteria, are designed to digest grease.

(3) Any substance that may cause excessive foaming in the sewer system.

(4) Any substance capable of passing the solid or semi-solid contents of the grease interceptor to the sewer system.

C. The interceptor shall be located in a manner that provides ready and easy accessibility for cleaning and inspection.

D. The influent to interceptors shall not exceed 140°F. The temperature at the inspection port shall be considered equivalent to the temperature of the influent.

E. Toilets, urinals, and other similar fixtures shall not discharge through a grease interceptor.

F. Where food-waste grinders are installed, the waste from those units shall be discharged directly into the building sewer without passing through a grease interceptor.

G. Additional requirements for the installation of under the sink grease interceptors:

(1) The interceptor may be set on the floor, partially recessed in the floor with top flush with the floor, or fully recessed below the floor to suit piping and structural conditions.

(2) There shall be sufficient clearance for the removal of the interceptor cover for cleaning.

(3) The interceptors are to be installed at a minimum distance of 10 feet from sinks and dishwashers to allow for adequate cooling of wastewater.

(4) Unless specifically approved by the Authority, runs of pipe exceeding 25 feet between fixture and interceptor shall not be permitted.

(5) The interceptor shall not be installed in a waste line from a garbage grinder. Any garbage grinder waste shall bypass the interceptor.

(6) With the approval of the Authority, one interceptor may be used to serve multiple fixtures if the fixtures are located close together and the interceptor is sized to meet the combined flow of all the fixtures.

4. Interceptor Maintenance.

A. All facilities dealing with an outside grease interceptor shall, at the owner/customer's expense and as required by the Authority:

(1) Obtain a written interceptor service agreement with a licensed transporter for a term of at least 1 year, or for the duration of the operation of the establishment, whichever is less, to maintain the interceptor in effective operating condition. A service agreement must be in effect as long as the facility is required to have an interceptor under this Part.

(2) Maintain an interceptor maintenance log indicating each pumping for the previous 12 months. This log shall include the date, time, amount pumped, hauler and disposal site, and shall be kept in a conspicuous location on the premises of the facility for inspection. Said log shall be made immediately available to any authorized Authority inspector.

(3) Unless otherwise specified by the Authority, service the interceptor every 90 days and maintain backup copies of trip tickets and a service log, on the premises of the facility, for at least 5 years. A copy of said log must be mailed to the Authority every 90 days.

(4) Allow demand inspection of the facility and of records by the Authority during reasonable hours.

B. All facilities with an under the sink grease interceptor shall, at the owner/customer's expense and as required by the Authority:

(1) Obtain a written interceptor service agreement with a licensed transporter for a term of at least 1 year, or for the duration of the operation of the establishment, whichever is less, to maintain the inside grease storage facility. A service agreement must be in effect so long as the facility is required to have an interceptor under this Chapter.

(2) Maintain an interceptor maintenance log indicating each time the interceptor was serviced for the previous 12 months. This log shall include the date, time, amount of grease removed, and disposal site, this log shall be kept in a conspicuous location on the premises of the facility for inspection. Said log shall be made immediately available to allow demand inspection of the facility and of records by the Authority during reasonable hours.

(3) Unless otherwise specified by the Authority, service the interceptor at a minimum of every 3 days and maintain backup copies of trip tickets and a service log, on the premises of the facility, for at least 5 years. A copy of said log must be mailed to the Authority once per month.

C. It is the responsibility of the owner/customer to ensure compliance with the Authority's discharge limitations.

D. Every owner/customer having an interceptor shall dispose of interceptor pumpage.

(1) All waste removed from each interceptor shall be disposed of at a facility permitted and authorized to receive such waste in accordance with all applicable Federal, State and local regulations. In no way shall the pumpage be returned to any private or public portion of the sanitary sewer system. Additionally, grease removed from an interceptor shall not be recycled to become a food product or part of a food product for animal or human consumption.

(2) If the owner/customer intends to store the waste removed from the interceptor on-site prior to disposal, the waste removed from the interceptor shall be stored in such a manner as to minimize odors and insects. This recovered grease shall not be stored on-premises longer than 2 weeks.

1.9.5 Failure by the Owner to properly clean and maintain these units shall be considered sufficient cause for termination of sewer service as provided for in these Regulations.

1.10 General Discharge Prohibitions

1.10.1 The Authority reserves the right to refuse connection to its sewer system as well as the right to compel the discontinuance of the use of such system, or to require the pretreatment of Non-domestic Waste by any User of any wastewater containing pollutants, substances or wastewater prohibited or limited by Section 5 of these Regulations.

Termination of Sewage Service.

2 No property with an inhabitable structure which is adjoining or adjacent to the sewer system, and whose principal building is within 150 feet of a sewer, will be exempt from sewage service unless a property is rendered uninhabitable by fire, other hazard, or other circumstances.

3 If a property is rendered uninhabitable by fire, other hazard, or other circumstances, the property owner may submit a written request for termination of sewage service if the property owner does not intend to inhabit the structure in the future, but the quarterly bill covering the date of said incident must be paid in full without pro-ratio before a request will be approved by the Authority by reason of the property's uninhabitability.

4 Upon approval of the termination of service due to fire or other hazard, the property owner must disconnect the building sewer at the right-of-way and cap the portion of the building sewer connected to the sewer system in a manner approved by the Authority within 30 days of the approval of the termination of service. The applicant shall notify the Authority 3 days in advance of when the building sewer and related facilities are ready for termination of service but prior to the actual termination of service. The termination of service shall be inspected and approved by the Authority or authorized agency.

5 If a property is disconnected for ANY REASON, such service must be re-connected within a 2-year period from the termination date. A service that has not been re-connected within that 2-year time frame shall be subject to pay the appropriate tap fee. A permit from the Authority shall be required for this re-connected service.

Maintenance of Easements.

1. No person shall place, construct, deposit, leave, permit to be or remain on, within or over any easement for the sewer system, any construction materials, metals, lumber, trees, berms, water bodies, rubbish, refuse, fences, structures, buildings or other obstructions. Such obstruction shall constitute an easement nuisance under this Part.

2. Whenever an easement nuisance is found to exist within the Authority, the Authority or some other duly designated officer of the Authority shall give written notice to

abate directed to the owner on whose property the easement exists or upon the person or entity causing, allowing or continuing the nuisance. If the owner does not abate the nuisance within 30 days of the date of the written notice, the Authority may abate the nuisance. All costs incurred by the Authority in the abatement shall constitute a lien upon that property on which the easement exists.

Infiltration and Inflow.

1. No connections that will allow inflow to enter the Authority's sewer system shall be permitted. Such prohibited connections shall include, but not be limited to, the connection of roof downspouts, exterior foundation drains, sump pumps, interior floor drains or other sources of stormwater or groundwater to a building sewer that is connected directly or indirectly to the sanitary sewer system.

A. If any connection exists between a building and the sewer system that allows inflow to enter the sewer system, the Authority may serve a notice upon the owner immediately upon discovery. Any person, firm or corporation having a connection that allows inflow to enter the sewer system shall disconnect and/or remove the same within 30 days after receiving written notice from the Authority. Any disconnects or opening into the sanitary sewer system shall be closed or repaired in an effective, workmanlike manner, as approved by the Authority. The owner shall be responsible for removing all such connections, at their own expense, and may be subject to penalty.

2. No person shall discharge or cause to be discharged any unpolluted waters.

A. If any connection exists between a building and the sewer system that allows unpolluted waters to enter the sewer system, the Authority may serve a notice upon the owner immediately upon discovery. Any person, firm or corporation having a roof drain system, surface drain system, footing tile, ground water drain system, floor drains or sump pump connected and/or discharging into the sewer system shall disconnect and/or remove the same within 30 days after receipt of written notice from the Authority. Any disconnects or opening into the sanitary sewer system shall be closed or repaired in an effective, workmanlike manner, as approved by the Authority. The owner shall be responsible for removing all such connections, at their own expense.

B. Dwellings and other buildings and structures which require, because of the infiltration of water into basements, crawl spaces and the like, a sump pump system to discharge excess water shall have a permanently installed discharge line which shall not at any time discharge water into the sanitary sewer system. A permanent installation shall be one which provides for year around discharge capability to either the outside of the dwelling, building or structure, or is connected to the Authority's storm sewer. It shall consist of a rigid discharge line, without valves or quick connections for altering the path of discharge.

Inspection by Authority.

1. At a frequency deemed necessary by the Authority, property owner survey forms will be distributed to obtain information regarding sources of sewage flows entering the sewer system. When a property owner receives a survey from the Authority, the property owner shall:

A. Within 30 days, complete the survey form to the best of their knowledge and return the completed survey form to Authority or address provided on the survey form.

B. Any person refusing to return the completed survey form within 30 days shall be subject to an inspection of their property. The property owner shall be responsible for all costs incurred to complete the inspection and may, at the Authority's discretion, be subject to the surcharge provided for.

C. Any person who knowingly provides false information on a completed survey form shall be subject to an inspection of their property. The property owner shall be responsible for all costs incurred to complete the inspection and may, at the Authority's discretion, be subject to the surcharge provided for.

2. Representatives from the Authority shall be permitted to inspect any property connected to the sewer system. Inspections of properties shall be performed in the following manner:

A. Duly authorized employees or representatives of the Authority, bearing proper credentials and identification, shall be permitted to enter any property to perform inspections for the purpose of observation, measurement, sampling, and testing to determine the type of connections that exist to the building sewer and the nature of the sewage entering the sewer system in accordance with the provisions of this Part.

B. The property owner shall not be released from liability to any extent if a Authority agent or employee is injured while making physical inspections on privately owned property as a result of negligence on the part of the private property owner or any of his agents or employees.

(1) In lieu of having the Authority inspect their property, any person or entity may furnish a building sewer inspection form and video of their building sewer from a licensed plumber certifying that their property is in compliance with this Part. The Video will be reviewed by the authority to determine if the line is considered satisfactory. The building sewer inspection form shall be obtained from the Authority.

a. The licensed plumber shall utilize a camera with a self-leveling camera head and start the video as the camera is being inserted into the building sewer.

- b. The licensed plumber shall complete all tests including, but not limited to, dye testing, to confirm all connections to the building sewer. The licensed plumber shall provide digital photographs of each connection.

(2) Any person refusing to allow their property to be inspected, refusing to furnish a completed building sewer inspection form and video of their building sewer by a certified plumber within 14 days of the date the duly authorized Authority employees or representatives are denied admittance to their property, or providing false information on a building sewer inspection form shall be subject to the surcharge hereafter provided for.

(3) At any future time, if the Authority has reason to suspect that an illegal connection may exist on premises, the owner shall comply with this Section.

Inspection required at property transfer or time of sale.

1. The inspection/ repair or replacement of a building sewer lateral that results from the testing required as a result of the sale or transfer of property in a non-probate transaction shall be completed prior to the close of escrow of the sale or, if there is no escrow, prior to recording the deed or other document transferring title. For properties sold or transferred in a probate or other testamentary proceeding, pursuant to the terms of a revocable living trust or similar instrument, or pursuant to the termination of a joint tenancy or similar proceeding, any repair or replacement of a building drain or sewer lateral shall be completed within 180 days after the probate sale or other transfer.

Penalty.

1. A surcharge equal to three times the sewer rate, as identified in Part 3 of this Chapter, is hereby imposed and added to every sewer billing to property owners who are not in compliance with this Part, 30 days after non-compliance is identified. The surcharge shall be added every month until the property is brought into compliance. The Authority may grant waivers from the surcharges where strict enforcement may cause undue hardship unique to the property or where the property owner was scheduled for disconnection but cannot do so due to circumstances, such as availability of the plumber or inclement weather.

1.11 Falsifying Information

- 1.11.1** No person shall knowingly make any false statement, representation or certification in any application, record, report, plan, or other document filed or required to be maintained pursuant to these Regulations, or Non-Domestic Waste Discharge Permit, or falsify, tamper with, or knowingly render inaccurate any monitoring device or method required under these Regulations.

SECTION 2- BUILDING SEWER AND CONNECTIONS

2.1 No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter or disturb any public sewer or appurtenance thereof of the Kelly Township Municipal Authority without first obtaining a written permit from the Authority and paying the connection fee and tapping fee required at the time. Any permit shall be null and void Twelve Months (12) from the date of issuance.

2.2 Building sewer for new construction cannot be installed unless construction has commenced on the building. Building sewers for existing buildings with an existing on-lot sewage disposal system will require disconnection of the on-lot system upon connection to the public sewer. Additionally, the septic tank will be required to be made inoperable by either: removal of the tank or filling the tank with inert material (i.e., sand, dirt, etc.). Inspection shall be completed by the Authority.

2.3 A separate and independent building sewer shall be provided for every building whether constructed as a detached unit or as one or a pair or row, but a single building sewer will be permitted to serve a school, factory, an apartment house, or other permanent multiple unit structure whose individual units may not be subject to separate ownership or will be subject to separate ownership as a condominium unit.

2.4 Only persons, firms or corporations who have demonstrated by past performance to the satisfaction of the Authority that they are qualified and capable of performing plumbing work in accordance with good plumbing practice may install building sewers. All such persons must register with the Authority giving name, key personnel, address and phone number, Employer ID Number, and a copy of liability insurance. A list of approved firms shall be maintained by the Authority.

2.5 The size, slope, alignment, materials of construction and the methods to be used in excavating, placing the pipe, jointing, and backfilling the trench shall all conform to the requirements of Section 4 of these Rules and Regulations.

2.6 Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

2.7 All excavations for building sewer installations shall be adequately guarded with barricades and lights to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township.

2.8 The applicant for the building sewer or water service permit shall notify the Authority when the work is ready for inspection and prior to backfill. If any portion of the work is to be backfilled before completion for the convenience of the applicant and more than one inspection is required. The Authority or its agent making the inspections may collect from the applicant reasonable additional inspection charges. The applicant or plumber must be present for all inspections and shall have their copy of the permit available at that time.

2.9 Employees and agents of the Authority, bearing proper credentials and identification shall be permitted to enter all properties for the purpose of inspection observation measurement sampling and testing pertinent to connection to the public system in accordance with the provisions of these Rules and Regulations.

2.10 Persons, firms or corporations intending to excavate for construction, repair or reconstruction of building sewers must comply with all requirements of Pennsylvania Act 172 of 1986 - Pennsylvania One Call Utility Line Protection Law. The Act requires notification at least 72 hours (3 days) in advance of digging. Telephone 1-800-242-1776.

SECTION 3- MATERIALS AND METHODS OF INSTALLATION

3.1 Building Sewers

3.1.1 Building sewer pipe and fittings may be any of the following materials, not less than four inches (4") in internal diameter for single family residential properties and not less than six inches (6) in internal diameter for commercial properties

All laterals shall be 6" pipe from the property line cleanout, including the cleanout to the sewer main:

- A.** Ductile iron soil pipe and fittings, medium weight or heavier.
- B.** Polyvinyl Chloride (PVC) ASTM D3034-SDR 35.

3.1.2 Jointing materials for the various types of pipes shall be as follows:

- A.** Ductile iron - Rubber gasketed.
- B.** Polyvinyl Chloride — Gasketed or glue fittings

3.1.3 The service lines must be laid with a minimum grade of 1/8 inch/1' for 6" pipe (1%) or with a minimum grade of 1/4 inch/1' for 4" pipe (2%) with the best possible alignment and shall prevent the admission of ground water. The pipe shall be bedded with minimum of six inches (6") of crushed stone. Backfilling to a height of one (1) foot above the top of the pipe must be with crushed stone.

Lines shall be properly backfilled with a minimum of three feet (3') of cover. Surface cleanouts shall be installed as necessary to limit the distance from sewer main to clean out or cleanout to clean out, to not more than seventy feet (70'). Cleanouts shall be constructed by using a " Double Sweep Tee" fitting in the run of pipe with a riser pipe to the ground surface. The riser pipe must be provided with a standard screw type cleanout plug. The riser and plug must be the same pipe size as the lateral. Cleanouts placed in all traffic areas must be protected by curb boxes. Where connection is made directly to a manhole, the building sewer must enter the manhole on top of the pad, and a suitable non-shrink grout channel must be provided to direct the flow to the manhole channel. The opening for the lateral must be core bored into the manhole and the connection to the manhole must be made with an approved type of adapter Link Seal.

Building Sewer Air Test

- The connection service line between the property line and the inside of the building wall (clean out) shall be inspected by the Township Sewer Inspector and Air tested before being deemed as acceptable. Said test will be as required by current permits and regulations of the Authority. All tests will be done by the permittee, his agent, or employee. The permittee shall supply the test equipment. SAID TESTS MUST BE WITNESSED BY THE TOWNSHIP BUILDING OFFICIAL OR THE SEWER INSPECTOR. It is recommended that adequate and properly installed and maintained backflow preventers be utilized. The property owner shall be solely responsible for inadequate or improper interior plumbing.

3.2 General Requirements

3.2.1 Street, curb, sidewalk, and driveway surfaces must be protected from damage by always excavating equipment using rubber pads or wood planks. Any damage to the street or curbing will be the applicant's responsibility to repair it.

3.2.2 If any voids are created under the street paving, the excavation shall be extended to the surface to permit proper backfilling and tamping. The base course and surfacing must be replaced within 24 hours, and it shall be the applicant's responsibility to fill and repave any subsequent settling of the street surface.

3.2.3 All excess materials on the streets and sidewalks must be removed promptly from the site and the area broomed clean.

3.2.4 Wherever, in the opinion of a representative of the Authority, the trenching conditions require either a specific type of pipe, jointing material, or encasement in concrete, such materials as he may directly be installed to protect the property owner, Authority and/or Township.

3.2.5 The construction of building sewer laterals shall, always, be subject to inspection by the Authority, or its representatives. Any defects must be corrected before backfilling may proceed.

3.2.6 Connections to mains where no branch fitting has been previously provided shall be made with an approved saddle type fitting designed for the size and material of the sewer main. The sewer main and the bell of the saddle must be supported with, concrete.

SECTION 4- USE OF THE PUBLIC SEWERS

4.1 No person shall contribute or cause to be contributed, directly or indirectly, any pollutant, substance or wastewater which will interfere with the operation or performance of the sewer system; be harmful to the system; adversely affect the wastewater treatment processes; or the disposal, reuse or recycling of the sludges resulting from such treatment processes; or which will pass through the sewer system, inadequately treated, to the receiving stream.

4.2 No person(s) shall discharge or cause to discharge any unpolluted waters such as storm water, groundwater, roof runoff or subsurface drainage into the public sewers of the Authority.

4.3 These general prohibitions apply to all Users of the System whether the User is subject to the National Categorical Pretreatment Standards or any other federal, state, or local pretreatment standards or requirements. A User may not contribute to the sewer system, either directly or indirectly, any of the following substances:

4.3.1 Any liquids, solids, or gases which by reason of their nature or quantity are, or may be, sufficient, either alone or by interaction with other substances, to cause fire or explosion or be injurious to persons or in any other way harmful to the sewer system. At no time shall two successive readings on an explosion hazard meter, at the point of discharge into the system (or at any point in the system), be more than five percent (5%), nor any single reading over ten percent (10%) of the Lower Explosion Limit (LEL) of the meter. Prohibited materials include, but are not limited to, gasoline, motor oil, fuel oil, kerosene, naphtha, benzene, toluene, zylene, ethers, alcohols, ketone, aldehydes, peroxides, chlorates, perchlorates, bromates, carbides, hydrides and sulfides or any other substance which the Authority, the State or EPA has notified the User is a fire hazard or a hazard to the system.

4.3.2 Any water containing toxic or poisonous solids, liquids, or gases in sufficient quantity either singly or by interaction with other wastes, to injure or interfere with any waste treatment process, constitute a hazard to humans or animals create a public nuisance. or create a hazard in the receiving waters of wastewater treatment plants.

4.3.3 Having a pH lower than 6.5 or higher than 9.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment or personnel of the wastewater treatment plants.

4.3.4 Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers or other interference with the proper operation of the wastewater facilities such as but not limited to. Ashes, bones, cinders, sand, mud, straw, shavings, metals, glass, rags, feathers, tar, plastics, wood, un-ground garbage, whole blood, manure, hair and fleshing, entrails, paper cups and dishes, milk containers, etc., either whole or ground by garbage grinders.

4.3.5 Having a temperature higher than 150 degrees Fahrenheit.

4.3.6 Containing iron, chromium, copper, zinc, cyanide or similar objectionable or toxic substances.

4.3.7 Wastewater containing more than 25 milligrams per liter of petroleum oil, biodegradable cutting oils, or product of mineral oil origin.

4.3.8 Wastewater from industrial plants containing floatable oils, fat, or grease.

4.3.9 Quantities of flow that exceed for any period of duration longer than fifteen minutes more than five times the average 24-hour concentration or flow that would adversely affect the sewer system and/or performance of the wastewater treatment facility.

4.3.10 Any flow which shall constitute an industrial waste, hazardous waste or toxic waste discharge as defined by EPA or DEP.

4.3.11 Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration may exceed limits established by the Authority in compliance with applicable State or Federal regulations.

4.3.12 Any waste containing soluble substances in such concentrations as to cause the specific gravity of the waste to be greater than 1.1.

4.3.13 Any wastes containing any substance which would cause the wastewater treatment plant to be in noncompliance with sludge use, re-cycle, or disposal criteria pursuant to guidelines or regulations developed under Section 405 of The Clean Water Act of 1977, 33 U.S.C. § 11, The Clean Air Act, or regulations or criteria for sludge management and disposal as required by the Pa DEP.

4.3.14 Any waste containing color which cannot be removed in the Treatment Plant's treatment processes.

4.4 If any waters or wastes are discharged or proposed to be discharged to the public

sewer which waters contain the substance or possess the characteristics enumerated above and which in the opinion of the Authority Representative, may have a deleterious effect upon the sewers or wastewater treatment facilities or receiving waters or which otherwise create a hazard to life or constitute a public nuisance, or constitute an industrial waste, hazardous waste or toxic waste discharge as defined by EPA or DEP, the Authority may:

4.4.1 Reject the waste:

4.4.2 Require pretreatment to an acceptable condition:

4.4.3 Require payment to cover added cost of handling and treating the wastes not covered by existing sewer charges.

If the Authority permits the pretreatment or equalization of waste flow alternatives, the design of the facilities shall be subject to the review and approval of the Authority Staff and/or Engineer.

4.5 The Authority may require a user of sewer service to provide information needed to determine compliance with these Rules and Regulations including, but not limited to wastewater rates of flow, chemical analyses, raw material processes and products affecting wastewater and quantities and disposition of specific liquids and materials important to the sewer use control.

SECTION 5- VIOLATIONS OF USE (REQUIREMENTS)

5.1 No person(s) shall maliciously, willfully, or negligently break damage, destroy, uncover, deface, or tamper with any pipeline, structure, appurtenance, or equipment of the Authority. Any person violating this provision shall be subject to immediate arrest under charge of disorderly conduct.

5.2 The Authority shall have the right to closeup or disconnect from the sewer system any building sewer used for carrying rainwater, surface water, groundwater or objectionable matter or whenever any violations of these Rates, Rules and Regulations are committed.

5.3 The Authority reserves the right to restrict the use of sewer service whenever the Public Welfare may require it.

SECTION 6- RATES AND CHARGES

6.1 Standard Rates and Charges. Any Owner of a property now or hereafter connected to the sewer system or otherwise discharging Sewage, Non-domestic waste, water or other liquids directly or indirectly into the sewer system shall pay a user charge as provided in a separate Resolution as adopted from time-to-time by the Authority based on the equivalent number of dwelling units or the measured quantity of water discharged to the sewer system, as evidenced by registration of a water meter, or by any other mechanism developed by the Authority to address "non-typical" owners on a case-by-case basis.

6.2 Surcharge for High Strength Wastes. Any person discharging into the sewer system Non-domestic wastes containing more than 250 mg/I of suspended solids, 250 mg/I of biochemical oxygen demand, 25 mg/I of ammonia, 25 mg/I of chlorine demand (otherwise prohibited by subsection 2.4), any excess of Pollutant limitations indicated hereinbefore or as approved by the Authority, in a separate treatment, and any Pollutant not included hereinbefore and deemed by the Authority to require special attention and surcharge, shall be charged for such service, in addition to the sanitary sewage quantity charges set forth in the current Schedule of Rates. The additional charge shall be based on the weight, in pounds, of the excess pollutants multiplied by the cost, in pounds, of removing said pollutant or in accordance with costs identified in a separate treatment agreement.

6.3 Determination of surcharge quantities for High Strength Waste Discharges shall be made based on sampling and analysis methods as specified by the Authority.

6.4 Sewer rentals and charges shall be assessed in accordance with the rate schedule adopted by the Authority in a separate Resolution which may be amended from time to time by formal action of the Authority in the form of a Township Resolution.

6.5 If use or classification of any property should change with any quarter, the difference in sewer rental, prorated daily to the nearest calendar day, will be charged, or credited, in the bill for the succeeding quarter.

6.6 A sewer tapping fee, as established from time to time by the Authority, payable at the time of application for permission to connect with the sanitary sewage system. This tapping fee is the same fee referred to in Appendix 4 of these Rules.

6.7 Bills for the sewer and water rentals shall be mailed by the Kelly Township Municipal Authority or its Manager to the property owners at least thirty (30) days before the beginning of the penalty period. No bills for rentals shall be sent to anyone other than a property owner. Said rentals are payable at par and are subject to a twenty percent (20 %) penalty if not paid within thirty (30) days. If not paid within sixty (60) days after due date the net bill plus penalty shall bear interest at the rate of ten percent (10 %) per annum or fraction of a month until paid in full. The rentals herein provided shall be collected and enforced in a manner provided by law for the assessment and collection of charges and the enforcement of municipal liens under the laws of the Commonwealth of Pennsylvania in such cases made and provided.

6.8 Such municipal claim shall include all charges, expenses and fees incurred in the collection of any delinquent accounts, including reasonable attorney fees as hereinafter set forth.

6.9 Attorney fees incurred in the collection of any delinquent accounts shall be in an amount sufficient to compensate the Solicitor in undertaking collection and representation in any action involving claims arising under this act according to the schedule of attorney fees are contained in Appendix 2 and 3.

6.9.1 At least thirty (30) days prior to assessing or imposing attorney fees in connection with the collection of a delinquent account, notice to the owner shall be mailed by United States certified mail, return receipt requested, postage prepaid.

6.9.2 If within thirty (30) days of mailing the notice the certified mail is refused or unclaimed or the return receipt is not received, then at least ten (10) days prior to assessing or imposing attorney fees in connection with the collection of a delinquent account, the Authority shall, by United States first class mail, mail to the owner the notice required by this subsection.

6.9.3 The notice required by this subsection shall be mailed to the owner's last known post office address by virtue of the knowledge and information possessed by the Authority and by the County office responsible for assessments and revisions of taxes. It shall be the duty of the Authority to determine the owner's last post office address known to said collector and county assessment office.

6.9.4 The notice to the owner shall include the following:

- A.** A statement of the Authority's intent to impose or assess attorney fees within thirty (30) days of mailing the notice pursuant to clause (A) or within ten (10) days of the mailing of the notice pursuant to paragraph 7.9.2.
- B.** The imposition or assessment of attorney fees may be avoided by payment of the delinquent account.

6.10 Collection of the past due portion of sewer billing will be handled in the following manner:

6.10.1 The customer will be notified by mail that the account is past due and subject to penalties if the total balance is not paid by a certain date. This past due condition is identified by the term "late notice" on the notification.

6.10.2 The customer does not pay by the 70th day after the date prescribed for the "late notice" the matter is to be referred to the Solicitor for legal action. The Solicitor will begin legal action to file a lien(s) on the property in the amount of the past due balance plus additional charges such as legal fees, late charges, etc. Further legal action will continue by the Authority Solicitor, no "payment plan" may interfere with the legal action necessary to protect the financial interest of the Authority.

6.10.3 The manager has the authority to enter a "payment plan" with a customer that is less than 70 days past due without the notification of the Authority. If that customer account subsequently exceeds 70 days past due (if a payment plan is in effect) it is the responsibility of the manager to inform the Authority. This notification will occur at the next Authority meeting following the 70th day of the past due condition.

6.10.4 Under no circumstances will an agreed upon payment plan preclude the taking or filing of legal action by the Authority Solicitor.

6.10.5 A payment plan may preclude the scheduling of a Sheriff's sale on the property, provided all the terms and conditions of the payment plan are upheld by the customer. More than 3 days late on any given payment of the payment plan under this section is considered a default. The Solicitor will then be instructed to schedule a Sheriff's sale on the property. There are no provisions in this policy to postpone or discontinue a Sheriff's sale on a past due customer property once a sale has been scheduled. Full payment of the past due balance, plus late charges, plus interest, plus legal fees must be made, or the sheriff sale will continue as posted. It is the responsibility of Union County to ensure that proper notification is made to the Authority Solicitor.

6.10.6 Whenever the Authority representative conducts a discussion of a payment plan with the customer, it is the responsibility of the Authority to make the customer aware that the Authority will not waive lien rights or legal position. It is further required that if a payment plan is enacted, the notification is to waive lien rights or legal position. This notification must be made in writing to the customer whenever a payment plan is enacted. To have a valid payment plan, the customer must sign an original copy of the agreed upon payment plan and that signed copy must be on file at the Authority office.

6.11 Payment Plan Guidelines:

6.11.1 It is recognized by the Authority that a payment plan for past due sewer bills is acceptable.

6.11.2 Terms of repayment of past due accounts should include a minimum bi-weekly payment or monthly such that the past due balance is paid in full within 6 months.

6.11.3 The first payment of the payment plan must be made within 7 days of the mutually agreed plan.

6.11.4 All owners of the property must sign a letter acknowledging the past due balance, the obligation to pay, the payment plan terms, and the intent of the Authority to proceed with legal action.

6.11.5 Any customer who is on a "payment plan" must keep new billings current and not allow the current billing to go into a past due condition. A past due condition of the new billings nullifies the payment plan.

6.11.6 A payment plan may be enacted provided there has not been an arranged payment plan within the past five (5) years with the same customer where the customer did not make payments as agreed.

6.12 Authority's Right to Shut Off Water

6.12.1 When applicable Authority always reserves the right, after due notice, to work with the water Authority and to shut off the water for nonpayment of water, or sewer bills, or for neglect or refusal to comply with the rules and regulations of the Authority and to charge a separate service discontinuance and service reconnection fee in accordance with the current fee schedule:

- A.** For misrepresentation in application as to property or fixtures to be supplied or the use to be made of the water supply.
- B.** For the use of water for any other property or purpose than described in the application.
- C.** For the waste through improper or imperfect pipes, fixtures or otherwise.
- D.** In case of vacancy of premises.
- E.** For violation of any rules of the Authority.

6.13 Filing and Collection of Liens, Sewer rentals and charges imposed by these Rules and Regulations shall be a lien on the improved property connected to and served by the sewer system, and any such rentals and charges which are delinquent shall be filed as a lien against the improved property so connected to and served by the sewer system, which lien shall be filed in the office of the Prothonotary of Union County, Pennsylvania and shall be collected in the manner provided by law for the filing and collecting of municipal claims.

6.14 Monthly rendition of bills; prorated payments.

6.14.1 All bills for sewer service shall be rendered on a Monthly basis on the first day of each month, respectively, in each year or on such other dates as the Authority, by resolution, shall specify, and shall cover a monthly annum billing period consisting of the immediately preceding thirty 30 calendar days.

6.14.2 Each owner of an improved, commercial, or industrial property which shall be connected to, or disconnected from the sewer system during any calendar month shall pay prorated sewer rentals or charges for service for the balance of the calendar month and shall be billed in conjunction with the next regular monthly bill or by a special billing, as the Authority may determine. Where the property is being sold a final meter reading will be completed by an employee of the Authority and a final bill will be issued to the Seller or their designated agent.

6.14.3 Discontinuation of metered sewer service shall be properly accomplished by completing the Shut Off Form provided by the Municipal Authority Office, paying the Shut Off Fee, and having the meter read by an employee of the Authority. If water use is less than 4,000 gallons for the quarter the minimum charge will be prorated. If water use exceeds 4,000 gallons the normal billing procedure will be followed and the bill will not be prorated. Upon completion of the above items no further bill will be issued until Turn On procedures have been followed. The Shut Off Form will be kept on file at the Kelly Township Municipal Authority Office.

6.14.4 To reinstate metered sewer service property owners, or others having legal authority to do so shall complete the Turn on Form provided by the Municipal Authority office, payment of the Turn On fee and reading of the meter by an employee of the Authority. Any water usage that has occurred during the time of shut off will be the responsibility of the property owner and payment must be made before water/sewer service is restored. Billing will begin on the date the form is completed and the turn on fee is paid. If water use is less than 4,000 gallons for the quarter the minimum charge will be prorated. If water use exceeds 4,000 gallons the normal billing procedure will be followed and the bill will not be prorated.

6.14.5 Physical separation of the water service or building sewer is required to stop payment for sewer and/or water service. Separation is at the Owners expense, must be completed outside of the building foundation and must be inspected by an employee of the Authority. Turn on and shut off fees must be paid by the Owner at the time of disconnection or reinstatement of service.

SECTION 7 - CHANGING OR VARYING RULES

7.1 The Authority reserves the right to change or amend, from time to time, these Rules and Regulations in accordance with the law.

7.2 No officer or employee of the Authority can vary these rules without action of the Authority, and no agent or employee of the Authority can bind it by any agreement or representations except when authorized in writing to do so by an executive officer of the Authority.

7.3 Severability. If any sentence, clause, section, or part of these Rules and Regulations are for any reason found to be unconstitutional, illegal, or invalid such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts of these Rules and Regulations. It is hereby declared as the intent of the Kelly Township Municipal Authority that these Rules and Regulations would have been adopted had such unconstitutional illegal or invalid sentence clause section or part thereof not been included herein.

7.4 Repealer. All resolutions or parts of resolutions inconsistent with this resolution are hereby repealed.

7.5 These Rules and Regulations shall take effect immediately upon adoption.